



# 2024-2025 Cost of Attendance Adjustment

3028 Lindbergh Ave. Bellingham, WA 98225 • (360)752-8351 • fax (360)752-7151 • [FinAid@btc.edu](mailto:FinAid@btc.edu)

Our office uses a standard Cost of Attendance which includes tuition/fees, books/supplies, housing/food, transportation, and personal expenses. We recognize that students may have expenses that exceed the standard Cost of Attendance. You may use this form to request an increase to your Cost of Attendance. In some cases, an increase may result in eligibility of additional financial aid. Expenses must be educationally-related. All requests are reviewed on a case-by-case basis and only apply to the current academic year. Requests are not automatically approved nor does it guarantee that additional financial aid will be provided.

## Student Information

\_\_\_\_\_  
Last Name

\_\_\_\_\_  
First Name

\_\_\_\_\_  
ctcLink ID

\_\_\_\_\_  
Previous Last Name(s)

\_\_\_\_\_  
Email Required (Email is the default communication method)

## Check all that apply and provide the documentation specified

- ☐ **Tuition/fees in excess of \$2,000 per quarter.** You must include the following:
  - A written explanation on the next page indicating the reason for your request.
- ☐ **Required books and/or supplies in excess of \$300 per quarter.** You must include the following:
  - A written explanation on the next page indicating the reason for your request.
  - Copies of receipts for all previously purchased items for the 2024-25 school year or a printed document showing estimated cost.
- ☐ **Out of pocket childcare expenses.** You must include the following:
  - List the name and age of each child receiving care.
  - Indicate the total out of pocket cost and whether payment is made weekly or monthly.
  - Attach most recent billing statements or receipts showing payment.
- ☐ **Computer purchase or other technology needs for educational purposes.** Purchase must take place during the time in which you are enrolled. You must include the following:
  - Copy of the receipt showing payment or an estimate from the company selling the computer you intend to purchase. In general, increases to the cost of attendance will not be approved above \$1000 without a written explanation of your educational needs.
- ☐ **Transportation expenses required for educational purposes.** You must include the following:
  - A written explanation on the next page indicating the reason for your request.
  - Copy of receipts and/or statements for insurance, repairs and/or standard maintenance.
  - Total cost of gas. Include number of miles to/from campus, home, or place of employment.
- ☐ **Housing status other than default off-campus/not-with-parent.** You must include the following:
  - A written explanation on the next page indicating the reason for your request.
- ☐ **Other.** Provide a written explanation on the back of this form indicating the reason for your request, amounts and supporting documentation.

Bellingham Technical College does not discriminate on the basis of race, ethnicity, creed, color, sex, gender identity or expression, citizenship or immigration status, national origin, age, religion, disability, veteran or military status, sexual orientation, genetic information, the presence of any sensory, mental, or physical disability or the use of a trained dog guide or service animal by a person with a disability, pregnancy, marital status, or any other characteristic protected by federal, state, or local law in its programs, activities, and services. The following person has been designated to handle inquiries regarding the non-discrimination policies: Director for Human Resources, 3028 Lindbergh Avenue, Bellingham, WA 98225, 360.752.8354, or [hr@btc.edu](mailto:hr@btc.edu). For Title IX/Section 504 compliance, contact: Vice President of Student Services, 3028 Lindbergh Avenue, Bellingham, WA 98225, 360.752.8440, or [title9@btc.edu](mailto:title9@btc.edu). BTC publications are available in alternate formats upon request by contacting the Accessibility Resources office at 360.752.8576.

**EBH188**

Office Use Only



# 2024-2025 Cost of Attendance Adjustment

3028 Lindbergh Ave. Bellingham, WA 98225 • (360)752-8564 • fax (360)752-7151 • FinAid@btc.edu

**WRITTEN, PERSONAL STATEMENT or attach separate SIGNED sheet(s)**

**Signature Certification Required: Please keep a copy of this document for your records**

By submitting this form, I agree that the information provided is complete and correct.

\_\_\_\_\_  
Student Name

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date